

ACKNOWLEDGEMENT

Praise to Allah for 4 weeks I undergo my internship that begin on early March this year till early of April, I finally successfully completed my industrial training report. For the remaining 4 weeks more than I have to continue my training in order to complete my course, I pray to Allah hoping my journey is in His bliss. I also would like to extend my thankfulness to the most precious persons in my life, my father and mother for all their moral support, financial support and also to my friends for never ending reminding me to always be honest and trustworthy during my training here. As for my supervisor from Univesiti Tun Hussein Onn Malaysia (UTHM), Assoc. Prof. Ts. Dr. Mohd Haziman Bin Wan Ibrahim. I thank you for all the reprimand and guidance as it is very helpful for me in completing my report. Last but not least I would like to extend my appreciation to my industrial supervisor, Fadzlee Nizam Bin Jaafar for their advices and patiently guiding me through while I working here as a trainee. Not forget for all the staff working at ORICC. I very much appreciate for their entire kindness helping and teaching me when I'm working here. I am very lucky to have such a helpful colleagues and I never flat left out in any situation.

I am entrusted to undergo my industrial training at *Pejabat Pengurusan, Penyelidikan, Inovasi, Pengkomersilan, Perundingan dan Pusat Pengajian Siswazah* for 4 weeks before I can complete my subject course in order to graduate. For now I have completed half of the period required for my training. During these 4 weeks working here I am exposed to many new things which are very valuable for me to learn and carry out with devotion when I face the real world of working in the future. Undergoing for industrial training has become one of the curricular that college student compulsory to attend especially for those who studied at Mercubuana University. The motive of this action is to expose students and let them experience the environment of the real world of working before graduating. It is also to prepare students to face the real challenge and learn how to find solution when problem encountered besides completing the course. This exposure not only will prepare the students but it also a great opportunity to gain knowledge at industry. Besides that, it can prepare students on how to polish more their soft skill especially on how to communicate with people around their ages but when working there are differences in ages and this required communication skill. Their period for completing industrial training is different according to course. Most of the courses need to undergo 4 weeks training period in order to complete it as for others 2-3 month but this period of time undergo this training is not the measurement to ensure the student will get full benefit out of it. If the students itself doesn't know

how to grab the opportunity given even undergoing training for 4 weeks would be useless. Therefore it is important to make use of the chances give and make the best out of it as this experience is priceless and it wouldn't be the same when we are working later.

I have learn a lot of valuable things while working here.. I realize that learning theoretical is never the same when it comes to practice. There are a lot more to master than just learning from book. For example it is impossible to master the etiquette of commucating with others form the book unless we put it in action. I also learned it is very important to know how to work as part of the team especially when you are working in a big organization. In order to complete the task given timing is also another crucial thing to take care of. As is it know, the world of working is a completely different phase compared to the tome when we studying; therefore by going for an industrial training it is in hope that the students are well prepared and have high confidence to serve the community. Students have to carry a big responsibility when working at industry and carry it with honestly and sincerity.

