

ABSTRACT

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Neighborhood association is a community organization that is recognized and fostered by the government to maintain and preserve the values of Indonesian society based on mutual cooperation and kinship as well as to help improve the smoothness of the tasks of government, development, and society in the village. Neighborhood association is led by a chairman which is selected by its citizens. According To Regulation No. 7/1983 that a Neighborhood association consists of a number of house or Head of the Family as much as 30 Head of the Family to the Rural Village and 50 Head of the Family to the Urban village. With the large number of Head of the Family who have served, makes a Chairman of Neighborhood association often have difficulty in carrying out tasks and roles. The problems that exist in the neighborhood association include processing activities in the correspondence and data collection the population is still done manually, so that data that has long been easily damaged so it is not arranged neatly and orderly. This makes it difficult to conduct evaluation activities in the neighborhood association. Therefore, the authors build the application which is a data processing system administration on the Neighborhood association. In the design will use the language of PHP, CSS, MySQL database. Tools and editors used is XAMPP and Notepad++. This study uses the method of observation, literature study and interviews with the Chairman of the 4th Neighborhood association, 6th hamlet of Cikiwul village, Bantargebang Sub-district, Bekasi City. With this application every Neighborhood association will be more efficient in the search data of its citizens and can be more effective in serving its citizens in correspondence. This will facilitate the work of the officers of the Hamlet secretariat, improve the skills of the use of technology for staff of the Neighborhood association and the resulting data are complete and timely reporting.

Key words: Neighborhood association, Application, Administration