



ACCIDENT/INCIDENT INVESTIGATION REPORT

NICI New Factory Project		Date of Accident: 04 Feb 2013	Time: 08:16 Wib
Name: Andre Sex: Male Employment: Sub-Contractor Company: PT. KBI Title: Watcher Injury/Illness: Nearmiss		Property Damages: Estimated value: -	
Injurer Classification <input checked="" type="checkbox"/> Fatal <input type="checkbox"/> Major Permanently Disabling <input type="checkbox"/> Major Non Permanently Disabling <input type="checkbox"/> > 3 Days Away <input type="checkbox"/> 1 - 3 Days Away <input type="checkbox"/> Medical Treatment beyond First Aid <input type="checkbox"/> First Aid <input checked="" type="checkbox"/> Near Miss			
Loss Severity Potential <input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low		Probability of Occurrence <input type="checkbox"/> Frequent <input type="checkbox"/> Occasional <input checked="" type="checkbox"/> Seldom	
Describe What Happened: Pada hari senin tanggal 04 februari 2013, Jam 08:16 Wib area as 02 telah terjadi nearmiss pada PT. KBI. Supervisor PT. KBI (Arie Adrian) yang memberikan kepercayaan kepada sdr. Andre (Watcher Crane) untuk mengoperasikan crane tersebut, Karena operator nya belum datang ke proyek. Supervisor PT. KBI (Arie Adrian) menanyakan kepada watcher crane tersebut, Apakah bisa untuk mengoperasikan Crane ini, Jawab, Watcher crane tersebut bisa untuk mengoperasikan alat crane, karena sambil menunggu kedatangan operator yang aslinya. Pada saat pelaksanaan pengangkatan manbox dengan hooknya crane telah terjadi goyangan pada manbox tersebut, Karena manbox tersebut terlalu kencang menabrak safety anti block yang paling ujungnya, Sehingga terjadilah goyangan, Pekerja yang berada di dalam manbox tersebut berteriak kepada operator watcher tersebut. Andre (watcher) tersebut tidak punya SIO dan belum tahu perhitungan pengangkatan. Insidien tersebut langsung di saksikan oleh : I. Dewa Ketut S (Project Manager)			
What events or conditions which, if eliminated, would have prevented the event or reduced its severity? Anya operator yang bersertifikat yang boleh mengoperasikan alat tersebut Kesadaran safety yang kurang, Siapapun yang memberi perintah, Jika itu bertentangan dengan peraturan, dan membahayakan keselamatan, Tidak boleh di ikuti			
What has/or should be done to control the causes Safety talk mengenai prosedur lifting Pelatihan tentang kesadaran safety (Safety Awareness)		PIC Site Engineering	Date 04 Februari 2013
Reviewer  Signature: _____ Name / Title: ARIE		Close-Out by Reviewer (Only if remedial actions have been taken)  Signature: _____ Name / Title: MICHAEL / PM	



IDENTIFICATION OF IMMEDIATE CAUSES: CHECK ALL APPLICABLE

Unsafe Acts

Following procedures

- Violation by Individual
- Violation by Group
- Violation by Supervisor / Line Manager
- Operating equipment without authority
- Improper position or posture for task
- Overexertion of physical capability
- Work of motion at improper speed
- Improper Lifting
- Improper Loading
- Shortcuts
- Failure to secure
- Making safety devices inoperable
- Removing safety devices
- Using defective equipment
- Failing to use PPE properly
- Other

Use of Tools or Equipment

- Improper use of plant or equipment
- Improper use of tools
- Use defective tools (aware)
- Improper placement of tools, equipment or materials
- Operation of plant or equipment at improper speed
- Servicing or adjusting of energised plant or equipment
- Other

Safety Risks and Controls

- Unaware of hazards present
- PPE not used
- Guards, barriers or safety measures were not used, were disabled or were removed
- Plant, equipment, materials or persons not secured
- Other

Inattention / Lack of Awareness

- Improper decision making or lack of judgement
- Distracted by other concerns
- Inattention to immediate surroundings
- Inappropriate behaviour (horseplay)
- Acts of confrontation or violence
- Failure to warn
- Use of drugs or alcohol
- Routine activity without thought
- Unwittingly using defective plant or equipment or tools
- Other

Unsafe Conditions

5.0 Protective Systems

- No or inadequate guards or protective system
- No or inadequate PPE
- No or inadequate warning systems
- No or inadequate isolation of process or equipment
- Other

6.0 Tools, Plant, Equipment & Vehicles

- Defective, inadequate or improperly prepared tools
- Defective, inadequate or improperly prepared vehicles
- Other

7.0 Work Exposures to

- Fire and explosion
- Noise or vibration
- Energised electrical systems
- Energised systems, other than electrical
- Radiation
- Temperature or pressure extremes
- Hazardous chemicals or infectious agents
- Mechanical hazards
- Storms or acts of nature
- Other

8.0 Work Place Environment / Layout

- Congestion or restricted motion
- Inadequate or excessive illumination
- Inadequate ventilation
- Unprotect height
- Inadequate work place layout / segregation
- Slipper floors or walkways
- Inadequate housekeeping
- Inadequate separation of vehicles and people
- Hazardous environmental conditions gases, dusts, smokes
- High or low temperature exposures
- Other



IDENTIFICATION OF SYSTEM CAUSES

Personal Condition

- Inadequate physical capability (sense, strength, stamina)
- Disability (injury, breathing loss, deafness)
- Temporary impairment (fatigue, allergy, alcohol, drugs, medication)
- Lack of knowledge
- Lack of skill
- Stress
- Improper motivation
- Other

Mental Condition

- Well trained, but wrong reaction
- Mental or emotional overload, imbalance or frustration
- Low learning aptitude
- Extreme demands, judgement or concentration
- Extreme boredom or meaningless task
- Other

Behaviour

- Manager or supervisor condoned or applied inappropriate behaviour or action
- Inadequate identification of critical safe behaviours (haste)
- Inappropriate aggression
- Improper use of production incentives
- Personal benefits from improper behaviour
- Other

Skill Level

- Requisite skills not identified
- Skills not applied
- Lack of coaching on skill
- Other

Design and Risk Assessment

- Design not well specified
- Risk not assessed
- Risks inadequately addressed by design
- Appropriate standards not adopted
- Control failings in construction or operation
- Inadequate commissioning and handover
- Safety related software inadequately developed and tested
- Other

Management Systems and Work Planning

- Roles and responsibilities not clear
- Inadequate work planning or method statement
- Inadequate documentation or document control
- Inadequate management of change system
- Inadequate waste handling or disposal

- Inadequate incident reporting or investigation system
- Inadequate performance measurement, monitoring, audit or inspection
- Other

7.0 Safe Systems of Work (SSW) or Policies, Standards, Procedures (PSP)

- No or inadequate development of SSW or PSP
- Inadequate implementation of SSW or PSP
- Inadequate management enforcement of SSW or PSP
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8.0 Managing People (Competence, Resourcing)

- Inadequate leadership or supervision
- Inadequate manpower
- Inadequate training or briefing
- Wrong person for the job
- Other

9.0 Contractor Selection and Management

- Lack of contractor pre-qualification
- No or inadequate contractor selection process
- Inadequate specification of contractor's role or deliverables
- Inadequate supervision of contractors
- Other

10.0 Procurement, material handling & control

- Inadequate identification, evaluation of materials or equipment
- Incorrect item ordered or received
- Inadequate packing, shipping, storing, handling of materials or spare parts
- Inadequate salvage or disposal
- Inadequate purchasing
- Other

11.0 Plant, Tools & Equipment

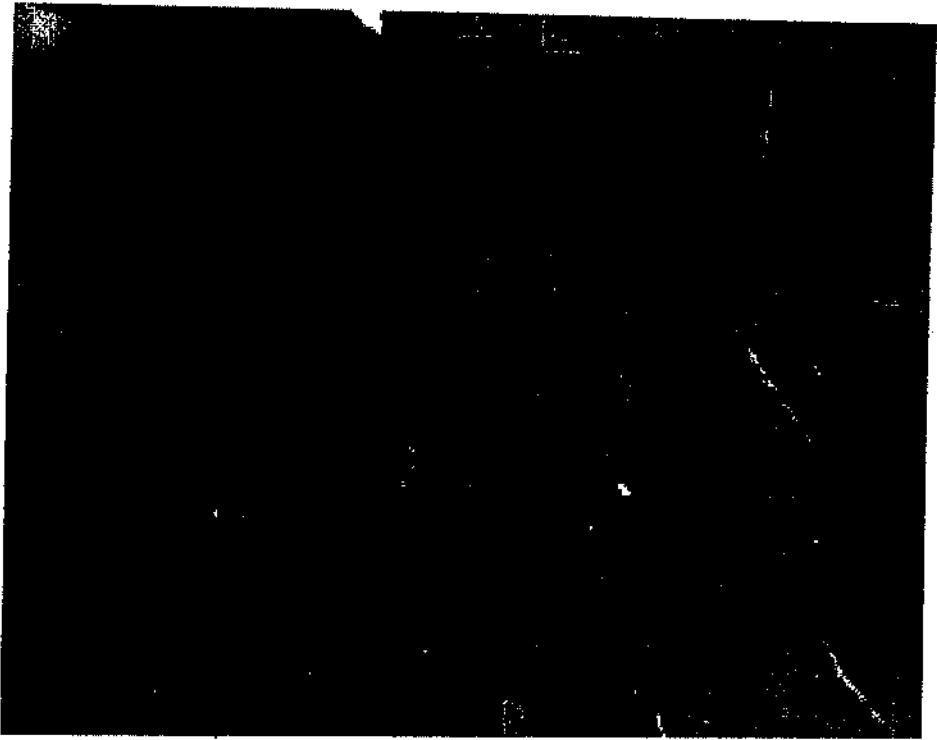
- Inadequate specification or selection
- Inadequate adjustment, repair or maintenance of items
- No or inadequate equipment record history
- Wear and tear
- Other

12.0 Communication

- Inadequate communication within organisation
- Inadequate communication between different organisations
- Inadequate telecommunication transmissions
- Inadequate telecommunication procedures
- Other



TINDAKAN PERBAIKAN NEARMISS PT. KBI



Sedang melaksanakan training pada pekerja PT. KBI (Safety Awareness) pada tanggal 04 februari 2013.



Balfour Beatty Sakti

SURAT PERINGATAN
WARNING LETTER

Nama Karyawan
Employee's Name : AME Arbian

Posisi Jabatan
Job Position : Supervisor

Divisi / Departemen
Division / Department : PT. KBI

Lokasi
Location : AS 2

Bersama ini saudara/ i diperingatkan secara tertulis karena telah melanggar peraturan dan tata tertib yang telah digariskan dalam peraturan perusahaan, yaitu:

You are herewith warned literally that you have violated the following article as stated in the company's regulation as follows:

1. Kelengkapan Capacity yang kurang.
2. Watcher Crane dipinjamkan untuk mengoperasikan Crane
3. Oleh Supervisor PT. KBI (AME Arbian)


Catatan:Note:

- a. Sebelum Surat Peringatan ini diberikan, saudara telah dinasihati dan diingatkan oleh Supervisor / Manager saudara secara lisan.
Prior to this notice, you are have already been advised and reminded verbally by your Supervisor / Manager.
- b. Surat Peringatan ini adalah resmi dan akan disimpan di arsip saudara/ i.
This is an official warning and will be recorded in your personnel file.
- c. Setiap karyawan berhak menulis surat sanggahan.
Every Employee is entitled to defend himself / herself.


Ciswanto

HSE Departement

Tanggal / Date: 04 / 02 / 13

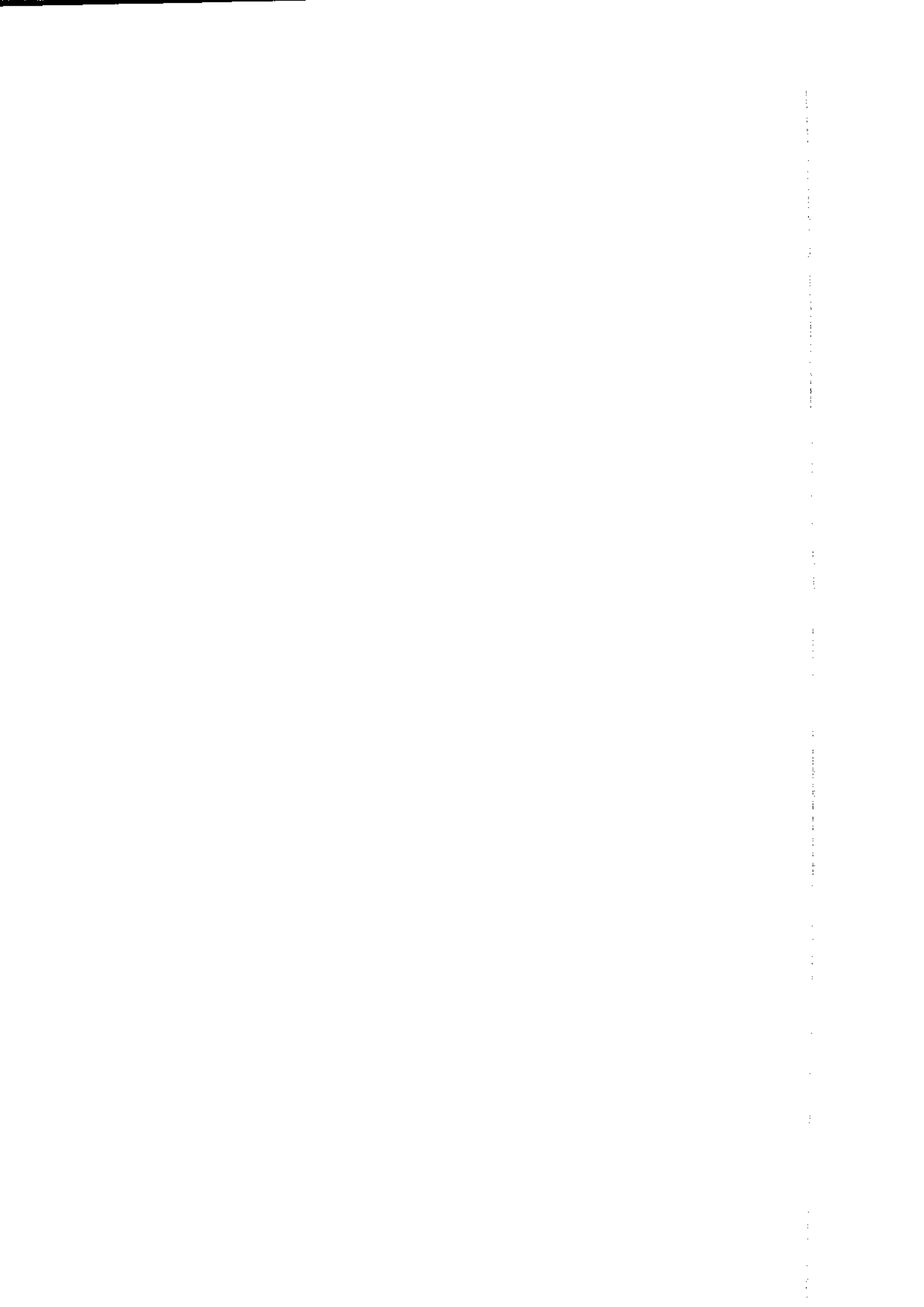

Arke A

Karyawan / Employee

Tanggal / Date: 04/2-2013

Cc:

- Project Manager
- Construction Manager
- Personal & G.A
- Concerned
- Sub-Contractor/Mandor



Name: Basid	Sex: Male	Property Damages:
Employment: Sub-Contractor		
Company: PT. BBS Mandor Ali		
Title: Civil Worker		
Injury/Illness: Luka Robek Jari Kaki		Estimated value: -

Riddor Classification

Fatal
 Major Permanently Disabling
 Major Non Permanently Disabling
 > 3 Days Away
 1 - 3 Days Away
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Loss Severity Potential	Probability of Occurrence
<input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low	<input type="checkbox"/> Frequent <input type="checkbox"/> Occasional <input checked="" type="checkbox"/> Seldom




Describe What Happened:

Pada hari Selasa 06 November 2012 jam 18:30 Wib, sdr, basid sedang berjalan menuju kamar mandi tiba-tiba terpeleset dan kaki kirinya mengenai seng yang terletak pada akses menuju ke kamar mandi, sdr, basid tidak memakai sepatu boot sehingga mengalami luka robek pada kaki kirinya sepanjang +4 cm, kemudian langsung dibawa ke klinik yang terdekat untuk mendapatkan tindakan yang lebih lanjut, dan mendapat tindakan jahitan 8, sesudah dilakukan tindakan sdr, basid di berikan obat dan bisa pulang untuk istirahat, ke esokan hari nya sdr, basid bisa bekerja kembali dengan pekerjaan yang ringan. (kerja di area bedeng).

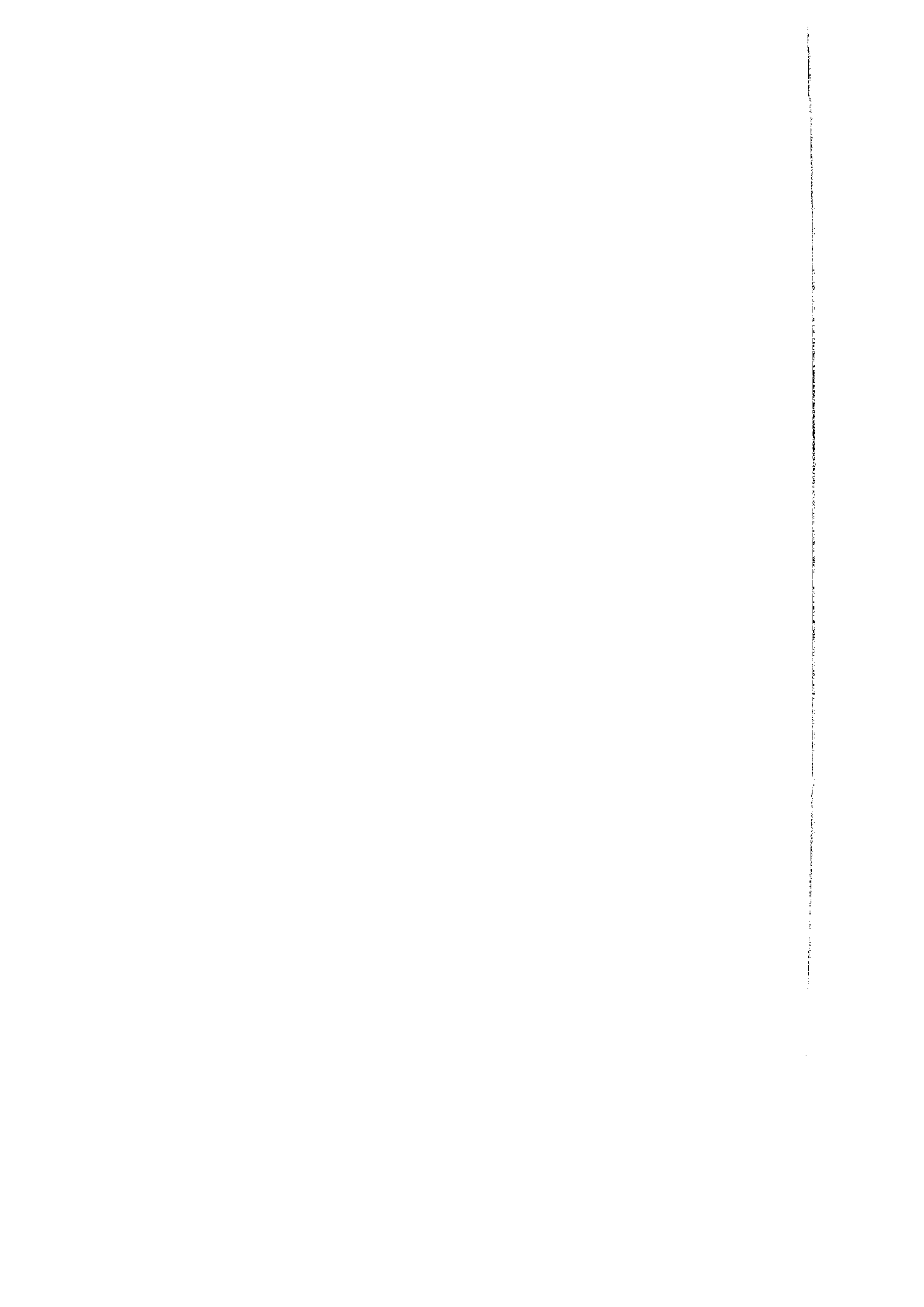
What events or conditions which, if eliminated, would have prevented the event or reduced its severity?

- = Kurangnya penerangan di area kamar mandi
- = akses ke kamar mandi kurang baik dan licin
- = Penempatan material tidak pada tempatnya

What has/or should be done to control the causes	PIC	Date
<ul style="list-style-type: none"> = Pasang penerangan yang cukup = Buat akses ke kamar mandi = Penempatan material yang rapih 	Supervisor	12 November 2012

Investigator	Reviewer	Close-Out by Reviewer (Only if remedial actions have been taken)
		
Signature:	Signature:	Signature:
Name / Title: Ciswanto.....	Name / Title: Daris.....	Name / Title: A. Sauqi.....

ATTACH SKETCH OF SITE INVOLVED/CONTINUATION OF EXPLANATION



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- Unaware of hazards present
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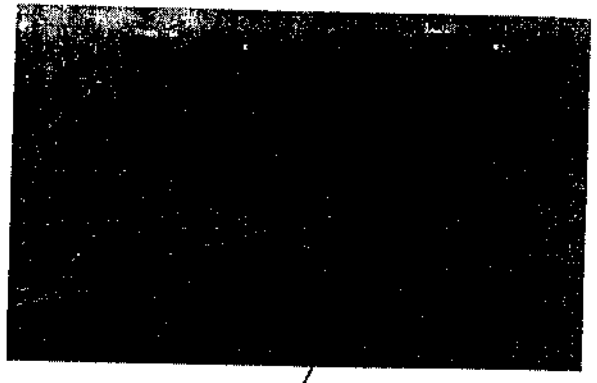
- Personal Condition**
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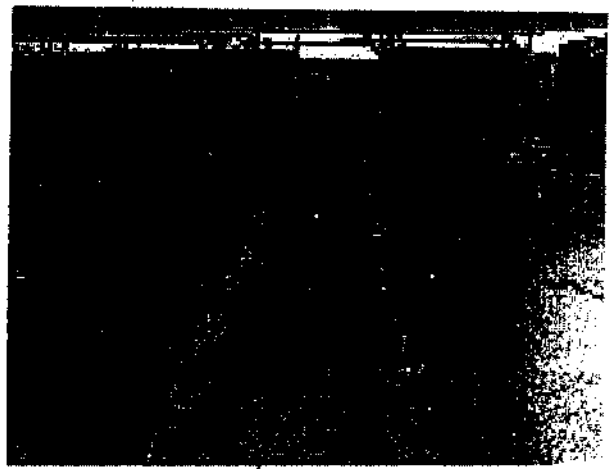
Akses pekerja ke area bedeng di cor beton



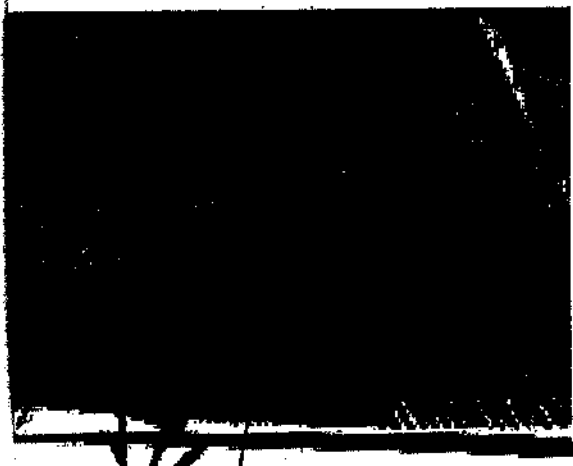
Akses dari bedeng ke lapangan kasih cor beton



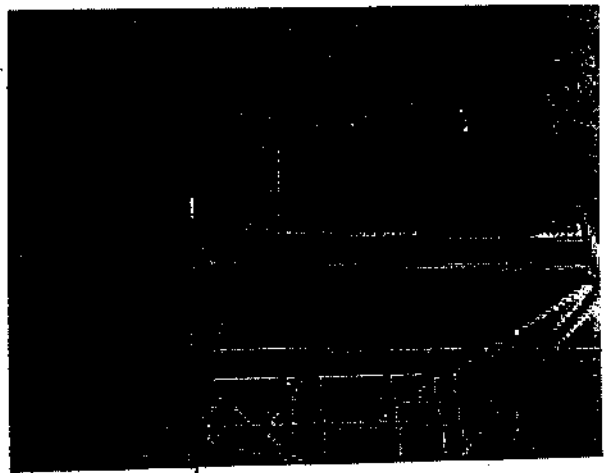
Sebelum dilakukan perbaikan di area kamar mandi pekerja



Sesudah perbaikan, Akses jalan menuju ke kamar mandi sampai ke are bedeng dan ke lapangan dikasih cor beton



area kamar mandi pasang penerangan



Akses jalan menuju ke kamar mandi di kasih penerangan



ACCIDENT/INCIDENT INVESTIGATION REPORT

Contract: NICI New Factory Project Date of Accident: 4-Nov-12 Time: 11:00 Wib

Injury of Alleged Name: Habibi Sex: Male Employment: Sub-Contractor Company: PT. BBS Mandor Ali Title: Civil Worker Injury/Illness: Cedera memar kaki kiri		Property Damages: Estimated value: -
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Riddor Classification

Fatal
 Major Permanently Disabling
 Major Non Permanently Disabling
 > 3 Days Away
 1 - 3 Days Away
 Medical Treatment beyond First Aid
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 Near Miss

Loss Severity Potential <input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low	Probability of Occurrence <input type="checkbox"/> Frequent <input type="checkbox"/> Occasional <input checked="" type="checkbox"/> Seldom
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Describe What Happened:

Pada hari minggu tanggal 04 November 2012 jam 11:00 Wib, Telah terjadi kecelakaan pada saudara habibi anak buah mandor ali. Sdr. Habibi menyalakan mesin molen dengan engkelan, mesin molen tersebut langsung hidup, ternyata engkelan yang dipegang sdr. Habibi tersebut tidak bisa lepas, mesin tetap nyala kencang lama kelamaan engkelan tersebut lepas langsung mengenai lutut kaki kirinya sehingga menyebabkan cedera memar. Sdr. Habibi langsung di bawa ke klinik yang terdekat, kemudina di rujuk ke rumah sakit bayu karta karawang untuk mendapatkan perawatan yang lebih lanjut.

Hasil pemeriksaan dokter sdr. Habibi tidak mengalami patah tulang ataupun retak, kemudian sdr. Habibi diberikan obat dan di perbolehkan pulang untuk istirahat, dihari seninnya sdr. Habibi langsung bekerja kembali seperti biasanya.

What events or conditions which, if eliminated, would have prevented the event or reduced its severity?

- Tidak kompeten dalam mengoperasikan alat karena sdr. Habibi baru pertama kalinya
- Posisi kaki terlalu dekat dengan mesin molen dan sdr. Habibi pas engkelan tidak mau lepas harusnya menghindar
- Kurangnya pengetahuan tentang pengoperasian mesin molen

What has/or should be done to control the causes * Hanya pekerja yang sudah kompeten atau sudah terbiasa dalam pengoperasian alat tersebut * Jaga jarak aman posisi badan dari alat * Langsung matikan mesin molen tersebut * Posisi tubuh langsung menghindar, dan tidak boleh didekat alat tersebut	PIC Supervisor, SE	Date 09 November 2012
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Investigator Signature: _____ Name / Title: Ciswanto	Reviewer Signature: _____ Name / Title: Daris	Close-Out by Reviewer (Only if remedial actions have been taken) Signature: _____ Name / Title: A. Sauqi
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Area kerja sdr. Habibi dengan situasi yang leluasa



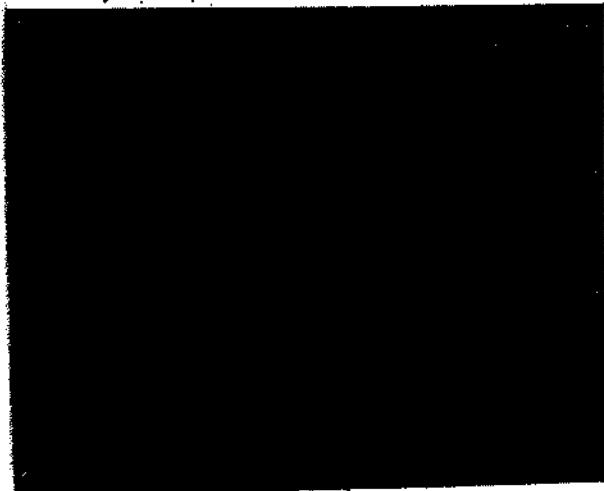
Posisi sdr. Habibi berdekatan dengan Mesin molen



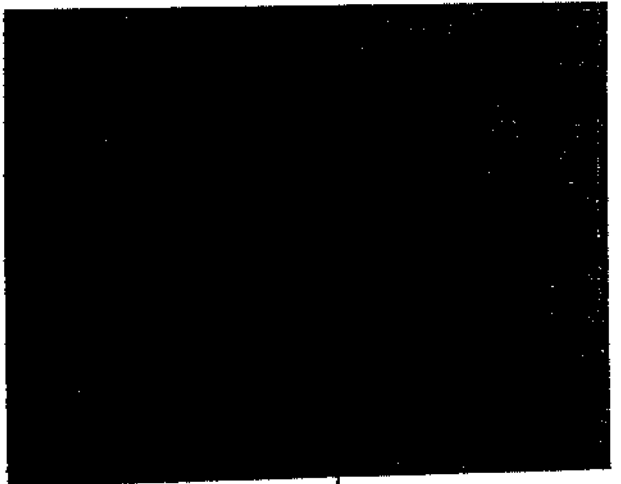
Sedang melaksanakan training kepada pekerja tentang cara penanganan /pengoperasian mesin molen



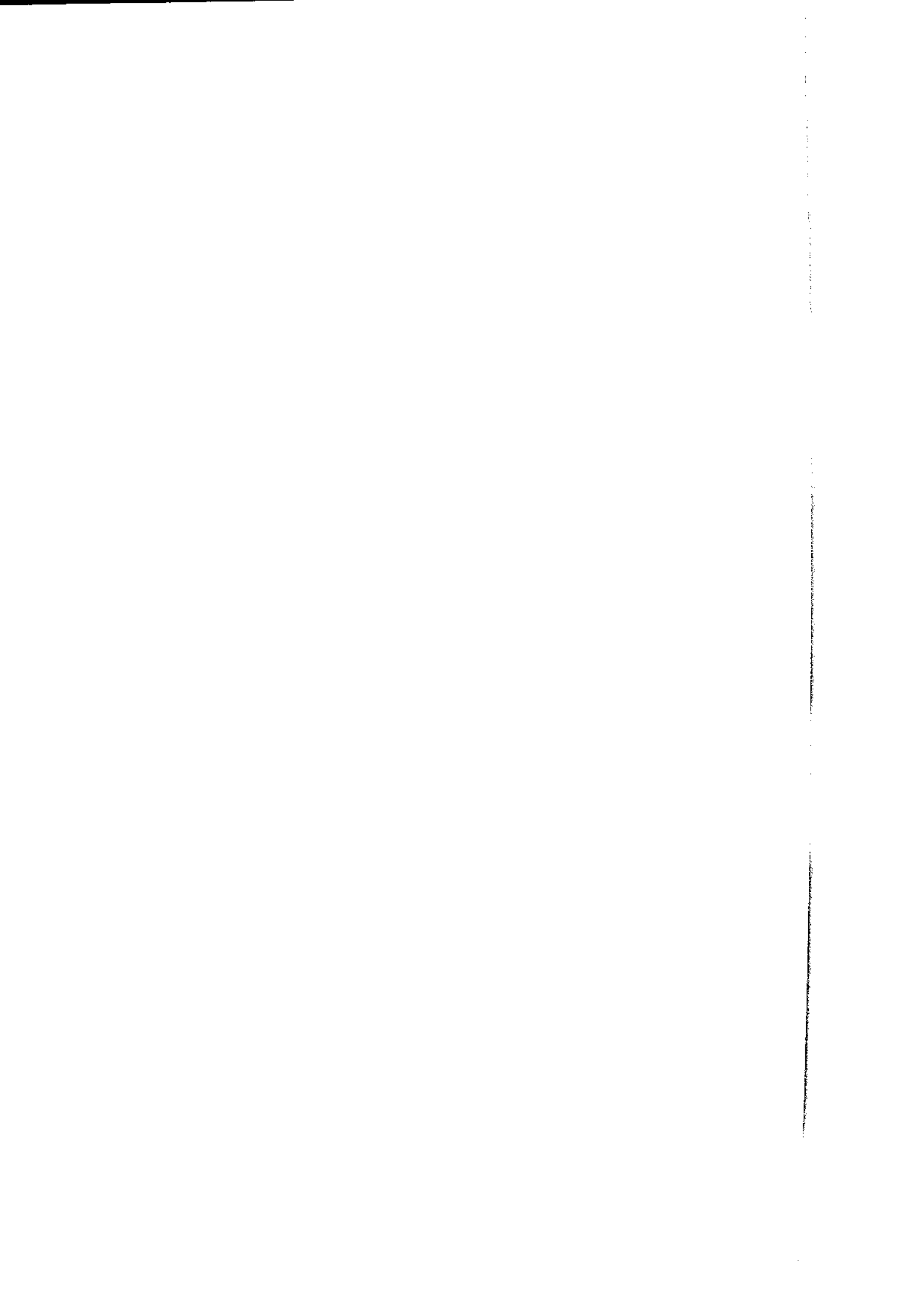
Absensi toolbox talk mandor ali tanggal 04 November 2012 (Habibi ikut toolbox talk)



Absensi site induction mandor ali tanggal 29 oktober 2012 (Habibi ikut induction)



Absensi training dilapangan dengan team plant tentang cara penanganan/pengoperasian alat



Balfour Beatty Sakti

NON-CONFORMANCE REPORT

Recipient: Cosmuri

NCR No.: 29

DESCRIPTION OF NON-CONFORMANCE

Details:

Pasangal keramik lantai ada yang retak.

ISSUER:

NAME: UNTORO

SIGNATURE: 

DATE: 15-05-2013

Forward to relevant manager for propose disposition action.

PROPOSE DISPOSITION ACTION

- Rework
- Scrap
- Repair - Mengganti dgn keramik yg baru.
- Use "As-Is"
-

RESPONSIBLE MANAGER:

NAME: Daris Fadikh

SIGNATURE: 

DATE: 15/05-2013

CORRECTIVE ACTION

DETAILS (add continuation pages if necessary):

- Mencopot keramik yg pecah dengan hati-hati, supaya tidak merambat/mrusak keramik di sebelahnya.
- Membongkar adukan eksisting dan memasang kembali keramik
- Untuk pekerja agar hati-hati membawa alat atau material agar tidak jatuh ke lantai

RESPONSIBLE MANAGER:

NAME: Daris Fadikh

SIGNATURE: 

DATE: 20-05-2013

DISTRIBUTION: Original - Responsible Manager for action

Copy - Local File

VERIFICATION OF CORRECTIVE ACTION

HAS THE CORRECTIVE ACTION BEEN COMPLETED? IS IT EFFECTIVE?

Comments

Completed.

RESPONSIBLE MANAGER:

NAME: Daris Fadikh

SIGNATURE: 

DATE: 20-05-2013

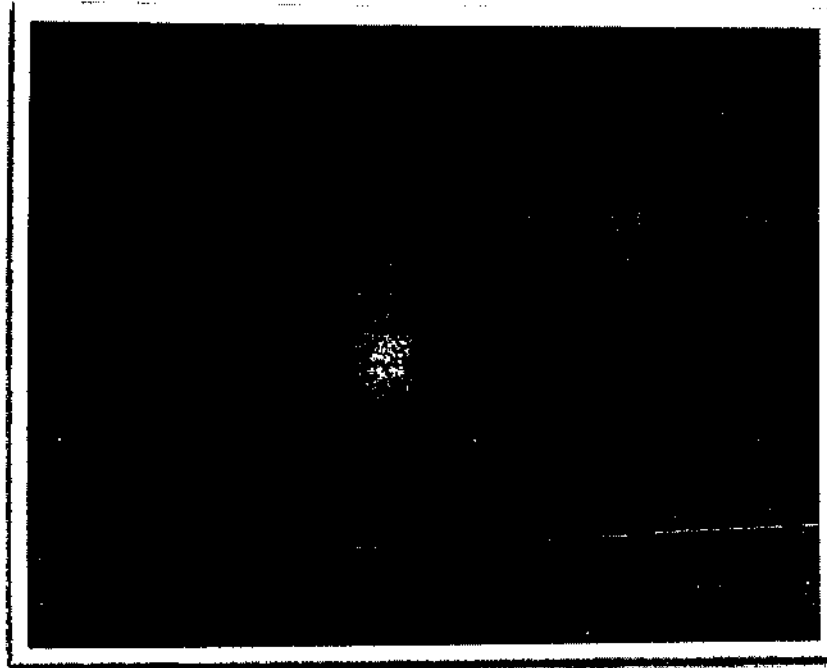
DISTRIBUTION: Original - QA / QC Engineer

Copy - Local File



Hari : Rabu

Tanggal : 15 May 2013





Lampiran 5



Certificate of Registration

QUALITY MANAGEMENT SYSTEM - ISO 9001:2008

is to certify that:

PT Balfour Beatty Sakti Indonesia
Jl. RC Veteran 4
Bintaro
Jakarta 12330
Indonesia

is Certificate No:

FS 34913

operates a Quality Management System which complies with the requirements of ISO 9001:2008 for the following
e:

- The management of construction and engineering works embracing where applicable:
- Design
- Procurement
- Project Management
- Construction
- Installation and commissioning of mechanical and electrical works.

and on behalf of BSI:

Gary Fenton, Global Assurance Director

inally registered: 11/09/1996

Latest Issue: 10/01/2013

Expiry Date: 10/09/2015

Page: 1 of 2



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larifications regarding the scope of this certificate and the applicability of ISO 9001:2008 requirements may be obtained by consulting the organization.
ertificate is valid only if provided original copies are in complete set.

ation and Contact: BSI, Kitemark Court, Davy Avenue, Knowlhill, Milton Keynes MK5 8PP. Tel: + 44 845 080 9000
urance UK Limited, registered in England under number 7805321 at 389 Chiswick High Road, London W4 4AL, UK.
ber of the BSI Group of Companies.



Certificate No: FS 34913

Organization

Registered Activities

Balfour Beatty Sakti Indonesia
Jl. Veteran 4
Jakarta
12330
Indonesia

The management of construction and engineering works embracing where applicable:
Design
Procurement
Project Management
Construction
Installation and commissioning of mechanical and electrical works.

Originally registered: 11/09/1996

Latest Issue: 10/01/2013

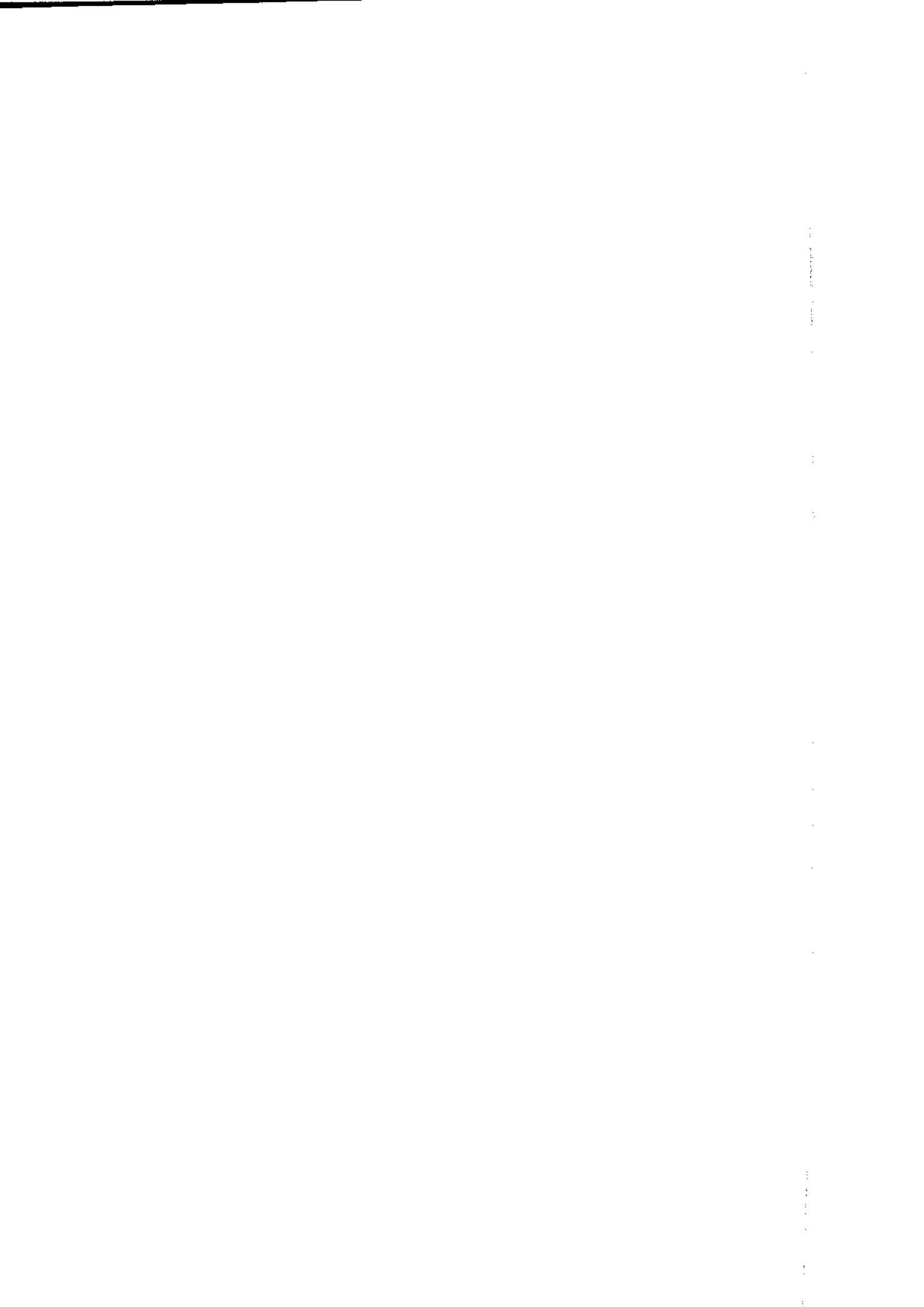
Expiry Date: 10/09/2015

Page: 2 of 2

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Lampiran 6



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Certificate of Registration

OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM

is to certify that:

PT Balfour Beatty Sakti Indonesia
Jl. RC Veteran 4
Bintaro
Jakarta 12330
Indonesia

is Certificate No:

OHS 512564

operates an Occupational Health and Safety Management System which complies with the requirements of BS OHSAS 18001:2007 for the following scope:

- The management of construction and engineering works embracing where applicable:
 - Design
 - Procurement
 - Project management
 - Construction
 - Installation and commissioning of mechanical and electrical works

and on behalf of BSI:

Gary Fenton, Global Assurance Director

Initially registered: 23/04/2007

Latest Issue: 01/04/2013

Expiry Date: 22/04/2016



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Certificate No: **OHS 512564**

Organization

Registered Activities

Halfour Beatty Sakti Indonesia
C Veteran 4
Jaya
Jakarta 12330
Indonesia

The management of construction and engineering works embracing where applicable:
Design
Procurement
Project management
Construction
Installation and commissioning of mechanical and electrical works

Originally registered: 23/04/2007

Latest Issue: 01/04/2013

Expiry Date: 22/04/2016

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